

PRECIOUS BLOOD OF CHRIST CATHOLIC WOMEN'S CLUB
Precious Blood of Christ Catholic Church
1633 Waverly Road, Pawleys Island, SC 29585
Phone (843)237-3428
Website: <http://wcpboc.com>

Mission Statement

To develop the interest of women in the welfare of their community, to unite their efforts for the promotion of and participation in religious, social and civic activities, and to perform fund raising for the benefit of the parish and community.

Precious Blood of Christ Catholic Women's Club
was the FIRST ESTABLISHED PARISH ORGANIZATION.



Saint Elizabeth Ann Seton Patron Saint

Lord God, You blessed Elizabeth Ann Seton with gifts of grace as wife and mother, educator and foundress, so that she might spend her life in service to your people.

Through her example and prayers we may learn to express our love for you in love for our fellow men and women. We ask this through our Lord Jesus Christ, Your Son, who lives, and reigns with you and the Holy Spirit, one God forever and ever. Amen

Our Patron, Saint Elizabeth Ann Seton was chosen in 1999.

CONSTITUTION OF THE PRECIOUS BLOOD OF CHRIST CATHOLIC WOMEN'S CLUB

PAWLEYS ISLAND, SOUTH CAROLINA

ARTICLE I NAME

The organization shall be known as the **PRECIOUS BLOOD OF CHRIST CATHOLIC WOMEN'S CLUB**, herein known as the “**WOMEN'S CLUB.**”

ARTICLE II MISSION STATEMENT

To develop the interest of women in the welfare of their community, to unite their efforts for the promotion of and participation in religious, social and civic activities, and to perform fund raising for the benefit of the parish and community.

ARTICLE III MEMBERSHIP

Registered Catholic women parishioners of Precious Blood of Christ Catholic Church are eligible to be members of the **WOMEN'S CLUB**, and, as such to hold elected office or be an appointed Committee Chairperson.

Catholic women registered with another Catholic Parish are eligible to be members of the Precious Blood of Christ Catholic Women's Club, and may be appointed as a Committee Chair.

ARTICLE IV OFFICERS AND THEIR ELECTION

Section 1

Officers of the **WOMEN'S CLUB** shall be President, First Vice President, Second Vice President, Secretary, and Treasurer.

Section 2

The President shall hold office for a term of two years; other officers shall be elected for a term of one year.

ARTICLE V EXECUTIVE BOARD

The Executive Board shall consist of the President, First Vice President, Second Vice President, Secretary, Treasurer.

ARTICLE VI **MEETINGS**

Section 1

The **WOMEN'S CLUB** meetings shall be held on the first Thursday of each month, with the exception of July and August when there will be no meetings.

Section 2

A special **WOMEN'S CLUB** meeting may be scheduled by the President if she believes it is necessary to accomplish the intent of the Constitution or By-Laws.

ARTICLE VII **AMENDMENTS**

This Constitution may be amended at any scheduled **WOMEN'S CLUB** meeting by a two-thirds vote of approval of the quorum present, provided notice of the proposed amendment(s) has been presented to the members one month in advance of the scheduled meeting.

Revised on 04/01/04

Revised on 01/05/06

Revised on 05/03/07

Revised on 11/05/09

Revised on 10/06/11

Revised on 05/01/14

Revised on 04/02/15

Revised on 05/03/2018

**BY-LAWS OF THE PRECIOUS BLOOD OF CHRIST CATHOLIC
WOMEN'S CLUB**

PAWLEYS ISLAND, SOUTH CAROLINA

ARTICLE I -- MEETINGS

Section 1

Executive Board Meetings shall be subject to the call of the President or a Vice-President.

Section 2

A quorum for the transaction of business at the Women's Club meetings shall be as follows: The President or a Vice President and 20% of the membership.

Section 3

Each paid member present at a Women's Club meeting is entitled to vote on issues determined by the President, Constitution or By-Laws requiring a majority quorum vote.

Section 4

The annual election of officers will take place at the Women's Club **May** general meeting. Installation will be in June.

ARTICLE II --DUES

Dues for this organization shall be determined annually (September 1st through August 31st) payable by November 1st.

ARTICLE III -- THE BOARD

The President, First Vice President, Second Vice President, Secretary, Treasurer, Spiritual Facilitator, Membership Committee Chair, Ways and Means Chair and Publicity Chair shall constitute the Board. The Parliamentarian and Past President are advisors to the Board.

ARTICLE IV - NOMINATIONS/ELECTIONS/VACANCIES IN OFFICE

Section 1

Prior to the March meeting the President shall appoint a Nominating Committee consisting of three (3) members.

ARTICLE IV - NOMINATIONS/ELECTIONS/VACANCIES IN OFFICE (continued)

Section 2

The duty of the nominating committee shall be to accept nominations from members, seek out potential candidates, provide information regarding requirements for each office, and perform due diligence that proposed candidates qualify as stated in the Constitution and have the necessary skills for the position. The nominating committee submits, at the APRIL meeting, a slate of nominees for the offices of President (every two years), First Vice President, Second Vice President, Secretary, and Treasurer. At the APRIL meeting the floor shall be open for any other nominations from the floor to be included on the MAY election ballot, with the consent of the nominee.

Section 3

Elections shall be closed ballot except where there is only one slate.

Section 4

Temporary or permanent vacancies in the office shall be filled by the President, with a majority approval of the Executive Board.

ARTICLE V -- DUTIES OF OFFICERS

The President shall preside at all meetings of the Women's Club and meetings of the Executive Board. She is an ex-officio member of all committees with the exception of the Nominating Committee. The President appoints the chairpersons of all Committees.

The First Vice-President shall, in the absence of the President, assume the duties of the President and she automatically succeeds the President at or upon the President's resignation or death. Her duties are assigned by the President.

The Second Vice-President shall in the absence of the 1st Vice President, assume the duties of the 1st Vice President and she automatically succeeds the 1st Vice President at or upon the 1st Vice President's resignation or death. Her duties are assigned by the President.

The Secretary shall keep the minutes of the meetings and all correspondence. She shall also conduct the general correspondence for the Women's Club.

The Treasurer is responsible for ensuring that the Women's Club checking account is well maintained and balanced. These duties also include: receipt and deposit, in an FDIC institution, of all membership dues and other monies collected for any special purpose; payment of bills; submission of monthly and annual reports to the members, submission of a quarterly report to the Diocese, and maintaining a financial breakdown of income and expenses. The books will be audited at the end of her term by an auditor appointed by the President.

Each Officer and Chairwoman shall turn over to her successor all books, and paper pertaining to the office within thirty (30) days after the expiration date of her office.

ARTICLE VI – ALLOCATION OF FUNDS

Auction –

Income – from purchases of auction items, food, and bar, less expenses.

Expense – Donation of all profits to a designated charity.

Craft Fair –

Income – from Vendor space rentals, profit from Women’s Club “booths” sales.

Expense - Donations for PBOC Outreach fundraisers, Hope Ball, JOY School, Scholarship, International Donations, Building Fee and balance for Grants.

Fashion Show –

Income - from Admission Ticket Sales, sale of Raffle Tickets for donated prizes.

Expense - portion of cost of meal, depending on sponsor income, distribution to charities through Grants.

Fashion Show Sponsors –

Income – from businesses and individuals to underwrite the cost of the event.

Expense – All expenses related to the event, up to the total amount donated.

Operations of Club –

Income - from Membership Dues, Ways and Means fundraisers, Donations

Expense - Gifts, sunshine, office expenses, meeting refreshments

Pennies from Heaven –

Income – from donations of loose change at the church.

Expense – Purchase of item(s) requested by the priest for the parish or for the Women’s Club.

Reserve Fund – Amount kept in bank for emergencies

Income - operational funds not otherwise allocated

Expense - Reserve Fund for yearly operational start up is equal to an amount not to exceed one month average operating expense.

The President has Executive privilege to extend a \$100 expenditure per fiscal year without Board or member approval. Should a larger amount up to \$500 be needed, the Executive Board would be contacted by telephone or email for their vote.

ARTICLE VII -- AMENDMENTS

The By-Laws may be amended at any scheduled Women’s Club meeting by a two-thirds vote of approval of the quorum present, provided notice of the proposed amendment has been presented to the members one month in advance of the scheduled meeting.

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