

PBOCCCWC Closet Inventory Sheet - Closet

			UPDATED	6/18/2019	
LOCATION	SPECIFIC ITEM(S)	# OF ITEMS AVAILABLE	CATEGORY	OTHER NOTES	
Cabinet 2	Address Labels		supplies		
Shelving Unit 7	Aprons	15	supplies-Kitchen		
Shelving Unit 7	Aprons and Dishtowels		supplies-Kitchen	used for various events	
Cabinet 1	Archived Histories 1984-2017		Archives		
Shelving Unit 2	Archives--Fashion Show		FS supplies		
Cabinet 2	Award Certificates--blank		supplies		
Shelving Unit 6	Baby Shower Decorations		supplies		
Shelving Unit 5	Bake Sale Table Supplies		AC supplies		
Attic-Unit 11	Baskets - assorted		FS equipment		
Cabinet 1	Binder Pockets	8	supplies		
Cabinet 2	Binders-Accordian	7	supplies		
Cabinet 1	Binders-assorted empty	16	supplies	three ring	
Cabinet 2	Bingo cage	1	equipment	above cabinet 2	
Shelving Unit 7	Bins, Storage--empty small		supplies	top of unit 7	
Attic-Unit 11	Bins, Storage--empty-large	3 clear new	equipment	on unit	
Attic-Unit 11	Bins, Storage--empty-large	solid		behind unit 11	
Attic-Unit 9	Boxes--small wooden/decorative		supplies		
Shelving Unit 1	Bubble Wrap		supplies		
Shelving Unit 3	Bud Vases: Cream & White	12	FS equipment		
Cabinet 2	Business Cards		supplies		
Cabinet 1	Cabinet Manuals & Keys		equipment supplies		
Shelving Unit 5	Café Supplies AC		AC supplies		

Cabinet 1	Calculators/Calculator Tapes	4	equipment	
Shelving Unit 7	Can Openers: 1 electric/1hand	2	equipment-Kitchen	used for various events
Attic-Unit 9	Candle Holders	10	equipment	
Shelving Unit 7	Carafes	5	equipment-Kitchen	
Cabinet 2	Card stock		supplies	
Cabinet 1	Cash Boxes	5	supplies	
Shelving Unit 2	Cellaphane-Roll of	1	supplies	
Shelving Unit 1	Committee Reports		Archives	
Cabinet 1	Computer Manuals/Programs		equipment supplies	
Shelving Unit 7	Containers--various empty/extra		supplies	14 1/2 inch height of wooden shelves
Cabinet 2	Copy Paper--assorted colored		supplies	
Shelving Unit 6	Craft Tools/Items		AC supplies	
Shelving Unit 6	Decorations--AC		AC supplies	
Shelving Unit 4	Dishware--Welcome Tea		WT equipment	
Cabinet 2	Dividers for Notebooks		supplies	
Shelving Unit 3	Drink dispenser w Stand-Glass		FS equipment	
Shelving Unit 1	DVD's Reel Time	2	supplies	member use--sign out
Shelving Unit 7	EAS items		supplies	
Cabinet 2	EAS note card envelopes		supplies	
Cabinet 2	EAS note cards		supplies	
Shelving Unit 3	Easel & Cork Boards	1-Mar	Gen. Mtg equipment	between units 2 &3
Attic-Unit 11	Eiffel Tower/Totem Pole		supplies	between units 10 & 11
Cabinet 2	Envelopes - assorted		supplies	
Cabinet 2	Envelopes--Manila		supplies	
Attic-Unit 9	Event Décor Misc		supplies	Misc. event décor
Cabinet 1	Extension Cords		equipment	
Attic-Unit 10	Fall Decorations		supplies	

Attic-Unit 10	Fall Decorations--assorted		supplies	between units 9 & 10	
Attic-Unit 10	Fashion Show Decorations		FS supplies	between units 10 & 11	
Shelving Unit 3	Fashion Show Supplies		FS supplies		
Attic-Unit 9	Feather Collars		supplies		
Shelving Unit 7	Flag Pole	1	equipment	standing next to Unit 7	
Shelving Unit 7	Flag Stand	1	equipment	used for various events	
Shelving Unit 7	Flag/Banner--WC	1	equipment	standing next to Unit 7	
Cabinet 1	Flag--American	1	supplies		
Cabinet 1	Flash Drives & Holders	2	supplies	2 holders	
Shelving Unit 5	Flowers and Décor for Fall		supplies	used for various events	
Attic-Unit 8	Flowers--Paper		supplies		
Attic-Unit 8	Flowers--Silk		supplies		
Attic-Unit 8	Flowers--Spring		supplies	used for various events	
Shelving Unit 7	Food Processor	1	equipment-Kitchen	used for various events	
Shelving Unit 3	Glass Jars	19	FS equipment		
Shelving Unit 3	Globes- Hurricane Candle		FS supplies		
Shelving Unit 1	Grant Committee Shredding		Disposables	Crate on Floor	
Cabinet 1	Grant Information/Materials		supplies		
Cabinet 2	Hole Punch	1	equipment		
Shelving Unit 6	Hope Ball-assorted items		HB equipment		
Shelving Unit 6	Hope Ball--Table Weights		HB equipment		
Cabinet 2	Invitations - blank		supplies		
Shelving Unit 6	Irish Soda Bread supplies		supplies		
Cabinet 2	Jaw Clips		supplies		
Cabinet 1	Key Tags & Lanyards		supplies	see contact list	
Shelving Unit 6	Kitchen Supplies--AC		AC supplies		
Shelving Unit 7	Knives: carving/cutlery set/Block		equipment-Kitchen	used for various events	

Cabinet 1	Label Maker/Tape/Batteries & Manual	1	equipment	contact CO'S for access	
Cabinet 2	Labels: address /business cards		supplies		
Shelving Unit 3	Ladder--aluminum 3 step	1	Equipment-various events	between units 2 &3	
Shelving Unit 5	Large Bin--AC equip/supplies		AC Equipment		
Shelving Unit 1	Lucite Frames-Large		supplies	used for various events	
Shelving Unit 1	Lucite Frames-Small		supplies	used for various events	
Shelving Unit 1	Magazine Bins--empties	7	supplies		
Attic-Unit 10	Mannequins	3	FS equipment	between units 10 & 11	
Cabinet 2	Markers		supplies		
Shelving Unit 7	Mary's Way of the Cross pamphlets		supplies		
Shelving Unit 7	Measuring Containers-large plas	4	equipment-Kitchen	used for various events	
Attic-Unit 10	Mesh		supplies	between units 10 & 11	
Attic-Unit 9	Metal Grids--very heavy		equipment	between units 9 & 10	
Cabinet 1	Metal Shelving Manual & Parts		equipment supplies		
Attic-Unit 9	Mirror Ornaments		supplies		
Shelving Unit 2	Mirrors-30 table top		FS equipment	check # ?	
Cabinet 1	Money Pouches	4	supplies		
Cabinet 2	Name Badges/Stickers		supplies		
Cabinet 2	Name Tags		supplies		
Shelving Unit 1	Odds & Ends--Mystery???		supplies	Not sure of purpose	
Attic-Unit 11	Palm Tree - Wrapped		supplies	between units 10 & 11	
Cabinet 2	Paper Clips		supplies		
Shelving Unit 2	Paper rolls		FS equipment		
Cabinet 2	Paper--assorted copy		supplies		
Cabinet 2	Pencils & Erasers		supplies		
Cabinet 2	Pens		supplies		
Cabinet 1	Photos-Misc		Archives		

Attic-Unit 9	Pinwheels		supplies	
Cabinet 2	Place Cards & Place Card Holders		supplies	
Shelving Unit 7	Plastic forks, spoons, knives, napkins		supplies-Kitchen	used for various events
Cabinet 2	Pocket folders- in full box		supplies	
Cabinet 1	Poster Board		supplies	above cabinet 1
Attic-Unit 9	Pot of Gold	1	equipment	
Cabinet 1	President's Reports		Archives	
Shelving Unit 3	Prize Patrol--paper work		FS equipment	
Shelving Unit 7	Projector		equipment	
Cabinet 2	Push Pins		supplies	
Shelving Unit 1	Raffle Tickets		supplies	
Shelving Unit 7	Refreshment Supplies		supplies-Kitchen	used for various events
Shelving Unit 1	Ribbon--assorted		supplies	
Shelving Unit 2	Rose Petals		FS supplies	
Cabinet 2	Rubber Bands		supplies	
Cabinet 2	Scissors	4 pair	equipment	
Shelving Unit 7	Scissors-part of carving set	1	equipment-Kitchen	
Cabinet 2	Scratch Pads/Scrap Paper		supplies	
Shelving Unit 2	Sea Shell Deco		FS equipment	
Shelving Unit 1	Serving Pieces--assorted		equipment supplies	
Shelving Unit 7	Serving Spoons	7	equipment-Kitchen	used for various events
Cabinet 2	Sheet Protectors		supplies	
Attic-Unit 11	Shoe - cardboard		supplies	between units 10 & 11
Shelving Unit 3	Signs with Grant Recipients	2	equipment	between units 2 & 3
Attic-Unit 10	Signs: Arts & Crafts		AC equipment	between/behind units 9 & 10
Attic-Unit 10	Signs: Arts & Crafts		AC equipment	
Attic-Unit 9	Silver Mirror/Stars/Streamers		supplies	

Shelving Unit 7	Speaker--general meeting		equipment	used for various events	
Cabinet 2	Stapler and Staples	2	equipment	2 staplers & 1 box staples	
Cabinet 2	Stationary - Letterhead		supplies		
Cabinet 2	Sticky Note Paper		supplies		
Shelving Unit 1	Stool--black top	1	equipment		
Shelving Unit 2	Stools--Wooden	3	equipment	on top shelving	
Shelving Unit 1	String/Decorative Elastics/bags/ties		supplies		
Shelving Unit 4	Sugar Bowls & Creamers		WT equipment		
Shelving Unit 5	Supplies - assorted AC		AC supplies		
Cabinet 2	Tape--Clear & Other		supplies		
Shelving Unit 4	Tea Cup/Dish Sets		WT equipment		
Shelving Unit 4	Tea Cups & Saucers		WT equipment		
Shelving Unit 2	Tea Lights, Holders, and Wax		FS equipment		
Shelving Unit 4	Tea Pots		WT equipment		
Shelving Unit 1	Tissue Paper		supplies		
Cabinet 1	Treasurer's Reports		Archives		
Attic-Unit 10	Umbrellas--decorative		supplies	between units 10 & 11	
Shelving Unit 3	Vases - Bud Hurricane	10	FS supplies		
Attic-Unit 10	Vases--Martini	24	equipment	in 5 bins	
Shelving Unit 6	Vendor Signage		AC supplies		
Shelving Unit 7	Volunteer Lists/Materials		supplies	used for various events	
Shelving Unit 7	Water Pitchers	4	equipment-Kitchen	used for various events	
Cabinet 2	Women's Club Stamp & Ink Pad		supplies		
Shelving Unit 2	Xmas Carols		equipment		
Shelving Unit 2	Xmas Globe Vase Flowers		equipment		
Shelving Unit 2	Xmas Ornaments		equipment		