

PBOCC WOMEN'S CLUB - REIMBURSEMENT/PAYMENT REQUEST FORM

Amount Requested: \$ _____ Date _____
REQUESTER _____
PAYEE (IF OTHER THAN REQUESTER) _____
Payee Address: _____
Payee Phone: _____ e-mail _____

COMMITTEE/PROJECT: _____
Reason: eg. supplies; food; etc: _____

NOTE: MOST Payments will be mailed via Bank's bill pay, so watch your mail closely.
*Please attach all receipts to this form where applicable.

Submit to Rosemary Plesha Leave in Women's Club Mailbox, or Mail to 24 Revolution Ct., Pawleys Island, SC 29585
or, email with scanned receipts attached to roplesha@gmail.com

Paid by Check # _____
Paid - Bank Bill Pay _____
Posted Date _____
Budget Category _____

PBOCC WOMEN'S CLUB - DEPOSIT FORM

DATE submitted: _____
AMOUNT submitted: \$ _____
PERSON submitting: _____

COMMITTEE/PROJECT(s): _____

Comments: _____

Give to Rosemary Plesha, Treasurer, or leave in Women's Club Mail Slot (checks only please!)

Please text first if dropping off at my home: 843-597-6162
Address: 24 Revolution Ct, (Tradition Club) Pawleys Island SC 29585
Use box under the mailbox for dropoffs

Deposited \$ _____ Date: _____
Posted _____
Category _____