

# **PRECIOUS BLOOD OF CHRIST CATHOLIC WOMEN'S CLUB GRANT APPLICATION 2025**

**DEADLINE: Friday, February 7, 2025**

## **GUIDELINES FOR PBOC GRANT APPLICATION**

This describes the purpose of the PBOC Catholic Women's Club grant program, eligibility criteria, and the procedure to follow in submitting your proposal. Please review these guidelines and submit your proposal in the requested format.

### **THE GRANT PROGRAM**

#### **Community Outreach Grants:**

The purpose of our Community Outreach Grant Program is to assist non-profit community organizations that serve the disadvantaged; the physically, developmentally, and educationally challenged; the seriously ill; and the victimized members of the community, from birth through adulthood. Our focus is to serve children and families.

#### **We fund projects that:**

- Directly feed and clothe the poor of all ages.
- Give comfort and support to the ill, the challenged, and their families.
- Identify, create, and implement strategies and programs to improve educational outcomes.
- Fulfill material needs of victims of abuse and neglect of all ages, provide them with safe environments, and encourage justice.

## We give priority to projects that:

- Provide non-discriminatory services to residents of Georgetown County SC.
- Receive minimal financial support from other PBOC parish-affiliated organizations and ministries.
- Make use of volunteers rather than extensive paid staff.
- Encourage participation and engagement of parents and caretakers in meeting goals when possible.
- Establish relationships with other organizations serving the targeted population.

## **INTERNATIONAL ORGANIZATION GRANT APPLICATION**

**PROCESS:** This process will differ from the community Women's Club Grant awards and will be evaluated and based on individual needs. Any international organization meeting the guidelines for the WCGA would be eligible to be considered. Contacts should be made to the Grant Facilitator or may be made to the Women's Club President. Grants will be limited to no more than \$1,000 and based on the availability of funds raised by the PBOC Catholic Women's Club.

## **THE GRANT APPLICATION PROCESS:**

### Request for Proposals:

PBOC Catholic Women's Club invites proposals, under an annual competitive Women's Club Grant Application (WCGA) process, and awards grants to meet the needs of the community.

### Eligible Requests:

We support projects directly benefiting the community by non-profit organizations. We do not make grants to individuals, or government agencies, or for capital building projects, lobbying, or solely religious purposes.

### Applicant organizations must meet the following criteria:

- Non-profit corporation with proof of 501©(3) tax-exempt status.
- Strong board involvement and competent leadership.

- A minimum of three years' experience in community outreach.
- Evidence of successful completion of four or more recent community outreach projects.
- Evidence of significant self-fund-raising efforts by the organization.

The Grant is limited to **\$3,000** and based on the availability of funds raised by PBOC Catholic Women's Club. This application is for a project to be completed within one year.

### **THE GRANT REVIEW PROCESS:**

Please submit an application containing all of the items specified below, including all requested attachments, on standard 8.5 x11 white paper stock. If you received a grant in 2023, please submit a summary of the accomplished Grant project and how the awarded Grant met the needs of the project.

**Applications should be postmarked or hand-delivered no later than 4:00 PM, Friday, February 7th, 2025, to:**

**Precious Blood of Christ Catholic Women's Club  
1633 Waverly Road  
Pawleys Island, SC 29585  
Attn: Grants Facilitator**

We will contact you if we require additional information.

Your application will be reviewed by the Grant Facilitator and Committee. The Board and the General Membership of PBOC Catholic Women's Club must approve of grant proposals as recommended by the Grants Committee. Grants are to be distributed in June unless special circumstances are brought to the attention of the Grants Facilitator and the Board.

## **APPLICATION CONTENTS:**

### Your application must include:

1. Cover letter, on your stationery, signed by your director, with name and contact number for the person in charge of this project.
2. Executive summary of the proposal.
3. Narrative (no more than five pages) that includes:
  - \* Project Description
    - Brief statement of need(s) to be addressed.
    - Goals and objectives.
    - Target population.
    - Project activities.
    - Key staff and volunteers.
    - Amount requested for project
  - \*Plan for measuring project results.
4. Project Budget (expenses and income).
5. Organization Background (mission, major activities, credentials for carrying out project).
6. How previous PBOC Women's Club funds were used, if applicable.
7. Conclusion (brief statement of long-term project plan).
8. Appendices (Attachments):
  - Verification of current tax-exempt status (IRS letter).
  - List of Officers and Board of Directors.
  - List and brief resumes of paid staff, if any.
  - Organization Operating Budget.
  - Latest Financial Statement (audited preferred).
  - List of other current and anticipated funding sources and uses.
  - ONE copy of Current Annual Report (if available).
  - Proposals will be scored based on the criteria listed above.